

1. ACCESS YOUR MYABAC

Access your MyABAC account by using the **MyABAC Link** (<http://my.abac.edu>), which will allow you to access your Stallion Email, BannerWeb, D2L, eStallion, and submit documents for Admissions and Financial Aid.

2. FINANCIAL AGREEMENT AUTHORIZATION

Complete the Financial Agreement Authorization.

18 years old or older:

1. Go to **ABAC Financial Agreement Authorization** (<https://link.abac.edu/DF-fin-agr-auth-form-18>).
2. Login with your ABAC email address and generic password on the login screen if you are a first-time user (Ab-918xxxxx-aC). You will have the option to change your password after you have logged in the first time.
3. Click Complete This Form button.
4. Complete the form, read, and click Next.
5. Electronically Sign the form by typing your name and click the Sign Electronically button.
6. Your form has been submitted for processing and you will receive an email confirmation once processing is completed.

Financial Authorization Agreement Instructions (for students over 18)

<https://stallionsabac.sharepoint.com/sites/Resources/Shared%20Documents/Forms/Public%20View.aspx?id=%2Fsites%2FResources%2FShared%20Documents%2FHow%20to%20Complete%20the%20Financial%20Authorization>

Under the age of 18, parents are required to submit the Parent Financial Agreement Authorization.

1. Go to **Financial Authorization Agreement (Parent Link: for students under 18)** (<https://dynamicforms.ngwebsolutions.com/Account/Login?ReturnUrl=%2FSubmit%2FStart%2F41e4b5e2-aa4a-49fb-a4ab-76153881f37d>).
2. The parent must create a Dynamic Form account.
3. After account creation, the parent will receive an email from notify@ngwebsolutions.com (<mailto:notify@ngwebsolutions.com>) to activate your Dynamic Forms account.
1. The parent will receive an on-screen confirmation “**Account Activated! Congratulations, you have successfully activated your account**” once it is activated.
4. After account activation, log into dynamic forms and completed the agreement.

Financial Authorization Agreement Instructions (for parents of students under 18)

<https://stallionsabac.sharepoint.com/sites/Resources/Shared%20Documents/Forms/Public%20View.aspx?id=%2Fsites%2FResources%2FShared%20Documents%2FHow%20to%20Complete%20the%20Parent%20Financial%20A>

3. RESERVE YOUR SPOT

Reserve your spot by completing the **FAFSA** (<https://studentaid.gov/h/apply-for-aid/fafsa>) or submitting the **\$250 tuition deposit**. (This excludes Dual Enrollment and Transient Students)

To submit your deposit, you may pay by mail, phone or in person:

✉ **BY MAIL** – 2802 More Highway, ABAC 42 Tifton, GA 31793

☎ **BY PHONE** – 229.391.4999

IN-PERSON IN TIFTON

At the Cashier's Office on the first floor of the Carlton Center.

The Cashier's Office is open:

Monday – Thursday 8 a.m. – 5:30 p.m. and **Friday 8 a.m. – 3 p.m.**

4. SUBMIT THE FRESHMAN RESIDENCY REQUIREMENT

Submit the Freshman Residency Requirement through the ABAC Housing Portal via **MyABAC** (<http://my.abac.edu>). All students must complete either the Housing Application (\$235 application fee required) or if you wish to exempt housing, complete the freshman residency exemption section of the online housing application.

5. DISABILITY ACCOMMODATIONS

Set up disability accommodations as needed. Obtaining special accommodations in college is different than it is in high school. If you had an IEP or 504 plan in k-12 or if you're interested in learning more about the conditions that qualify for accommodations, contact **Accommodation & Disability Services** (<https://www.abac.edu/campus-life/ads/>) to discuss disability services.

Be advised that the intake process takes time, so it is essential to schedule an appointment before the start of term to ensure your accommodations are in place when classes begin. To begin the process, please complete the **Voluntary Declaration of Disability**

(https://stallionsabac.sharepoint.com/:b/s/Resourses/EeS14zk3Vk9Ls4IQDAcL8AEBtiigOsYeFNa3Bc_Y0ho47Q?e=rS0k83).

6. SUBMIT OUT OF STATE TUITION WAIVER DOCUMENTS

Submit any Out of State Tuition Waiver Documents. Documents for waivers can be submitted through the ABAC Submit Admissions Document App via **MyABAC** (<http://my.abac.edu>).
